

MOTION BY SUPERVISOR MICHAEL D. ANTONOVICH

SEPTEMBER 2, 2003

ADMINISTRATIVE LEAVE

It has been recently disclosed that Los Angeles County does not have a countywide policy regarding how Departments use ordered-absence leave. In addition, the Department of Human Resources does not have financial records identifying costs encumbered by Departments that have placed individuals on paid leave.

I, THEREFORE MOVE that the Board of Supervisors direct the Director of Human Resources and Auditor-Controller to compile a list by County Departments, within the past five years, to identify the number of employees placed on paid versus unpaid administrative leave, and report back to the Board within 30 days. The report should include the reasons for employees' placement on leave, duration, and the resultant costs.

I, FURTHER MOVE that the Board direct the Department of Human Resources, Chief Administrative Officer, and County Counsel to prepare a countywide policy regarding administrative leave, review the policies of Orange and San Diego Counties, and report back to the Board within 30 days with a recommendation for approval.

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Molina	_____
Yaroslavsky	_____
Knabe	_____
Antonovich	_____
Burke	_____